

Program Learning Outcomes

December 7, 2018 (8-9:30am, CC127)

Program
Accounting Assistant AAS
Accounting Clerk CC
Human Services Generalist AAS
Human Services Generalist CC
Project Management AAS

Key Program Learning Outcomes

Accounting Assistant of Applied Science Degree (AAS.ACCNTGASST)

Accounting Clerk Certificate (CC.ACNTGCLERK)

	Accounting Associate AAS Degree, Two Years Current PLOs	Accounting Associate AAS Degree, Two Years Proposed PLOs	
1.	analyze and record accounting transactions;	meet the financial needs and objectives of external stakeholders and/or clients, including preparing and interpreting basic financial reports and statements, and communicating verbally and in writing performance results and recommendations;	
2.	analyze and interpret basic financial statements;	capably use basic business and accounting computerized tools and systems;	
3.	prepare basic budgets;	organize, analyze, and record financial events by applying the principles, standards, and practices of accounting in a variety of specialized areas, including financial, managerial, cost, income tax, payroll, governmental and nonprofit, and budgeting;	
4.	identify and explain the basics of general fund accounting as used in municipal governments;	comprehend overall business environments and aspects that inform financial situations, including legal, economic, and/or marketing events;	
5.	identify and explain basic tax concepts with regard to individuals, partnerships, and corporations;	inform internal operational planning, decision- making, and continuous improvement using costing systems, basic budgeting, performance evaluation, and forecasting;	
6.	accurately prepare product cost sheets in order to price manufactured goods;		
7.	use basic business and accounting computerized tools.		

	Accounting Clerk Certificate One Year	Accounting Clerk Certificate One Year
	Current PLOs	Proposed PLOs
1.	analyze and record accounting transactions and closing entries;	meet the financial needs and objectives of external stakeholders and/or clients, including preparing and interpreting basic financial reports and statements, and communicating verbally and in writing performance results and recommendations;

Administrative Professional Program – Learning Outcomes (continued; page 2 of 2)

	Accounting Clerk Certificate One Year Current PLOs	Accounting Clerk Certificate One Year Proposed PLOs
2.	analyze and interpret basic financial statements;	capably use basic business and accounting computerized tools and systems;
3.	prepare and account for basic payroll;	organize, analyze, and record financial events by applying the principles, standards, and practices of accounting in the areas of financial accounting and payroll;
4.	use basic business and accounting computerized tools and systems.	comprehend overall business environments and aspects that inform financial situations, including economic events;
5.		

Human Services Generalist, AAS

Old	New
complete human service assessments that	complete human service assessments that
include client strengths and challenges;	include client strengths and challenges as well as
	the scope of conditions that promote or inhibit
	human functioning;
outline key resources in the community and the	
network of service delivery;	
apply knowledge about the development and	apply knowledge about the history, development
function of individuals and families in a practice	and function of individuals, families and other
setting;	systems;
practice professional communication skills both	practice professional communication skills both
verbally and in writing in a human services	verbally and in writing in a human services
setting;	setting;
adhere to the professional ethics, attitudes and	adhere to the professional ethics, attitudes and
values necessary for effective human service	values necessary for effective human service
work;	work;
recognize the role of human services professional	
as a change agent;	
analyze the context and the role of diversity in	analyze the context and role of diversity in
determining and meeting people.	determining and meeting people's needs;
	demonstrate awareness of personal values,
	beliefs, goals, strengths and limitations;
	demonstrate a range of appropriate human
	service skills in a field setting.

Human Services Generalist, CC

Old	New
outline key resources in the community and the	
network of service delivery;	
apply knowledge about the development and	apply knowledge about the history, development
function of individuals and families in a practice	and function of individuals, families and other
setting;	systems;
practice beginning-level professional	practice beginning-level professional
communication skills both verbally and in writing	communication skills both verbally and in writing
in a human services setting;	in a human services setting;
adhere to the professional ethics, attitudes and	adhere to the professional ethics, attitudes and
values necessary for effective human service	values necessary for effective human service
work.	work.

Project Management, AAS

Troject Management, AAS	
Old	New
identify project management's five process group along	identify project management's five process group along
with primary activities associate with each;	with primary activities associate with each;
successfully employ common project management tools,	successfully employ common project management tools,
such as a work breakdown structure, network diagram,	such as a work breakdown structure, network diagram,
risk assessment, and earned value management;	risk assessment, and earned value management;
demonstrate effective interpersonal communications,	demonstrate effective interpersonal communications,
especially meeting and stakeholder management;	especially meeting and stakeholder management;
list and explain key motivational, influence, and conflict management techniques;	list and explain key motivational, influence, and conflict management techniques;
deliver persuasive and informative presentations;	deliver persuasive and informative presentations;
employ common software tools for project management;	employ common software tools for project management;
analyze scenarios to determine appropriate responses to	analyze scenarios to determine appropriate responses to
ethical dilemmas within the context of a defined scenario,	ethical dilemmas within the context of a defined scenario,
plan, execute, control, and close a project;	plan, execute, control, and close a project;
demonstrate appropriate written communication–emails,	demonstrate appropriate written communication—emails,
memos, and reports;	memos, and reports;
develop and maintain budgets to track financial and	develop and maintain budgets to track financial and
human resources;	human resources;
manage a project from initiation through closing, ensuring that	manage a project from initiation through closing, ensuring that
stakeholder requirements have been met.	stakeholder requirements have been met;
	demonstrate effective communication skills by selecting the correct medium and correct messenger to deliver compelling, persuasive, and informative communication to leadership, stakeholders, and the project team.



Program Amendments

December 7, 2018 (8-9:30am, CC127)

Program	
AS Computer Science PSU	
Human Services Generalist AAS	
Marketing CC	
Project Management AAS	
Project Management CC	
Project Management Tools & Techniques CPCC	
Project Management Leadership & Communication CPCC	

Phone: (503) 378-3600 FAX: (503) 378-5156



Salem, OR 97310-0203

COMMUNITY COLLEGE ASSOCIATE OF SCIENCE AREA OF EMPHASIS AMENDMENT FORM

This form should be completed electronically and the boxes will expand to accommodate text.

College: Clackamas Community College						Date	12/7/18		
	CAREER I	LEA	RNING	AR	EA				
☐ Ag, Food & Natural Resource Syst	ems		☐ He	alth S	Servic	es			
☐ Arts, Information & Communication	ons	☐ Human Resources							
☐ Business & Management			☐ Inc	dustri	al & E	ngineerin	g Systems		
	PROGRAM				NC			-	_
<u>APPROVED</u>			PROVE	<u>D</u>		<u>APPROI</u>			rrent
Program Title			Code ude 7th & 8	th diaits	used	Recogni	tion Award	Cre	edits
	_	for O	CCURS rep	orting.)					
		<u>0-a</u>	igit CIP	<u>Zth</u> <u>digit</u>	<u>8th</u> <u>digit</u>				
AS Area of Emphasis Title:						Associate	e of Applied	98	-106
Computer Science						Science A			
						Emphasi	S		
Partnering Institution Name									
Portland State University									
T	PE OF PR	OG	RAM A	MEN	IDME	NT			
	(Ch	eck A	LL That Ap	oply)					
□ New Agreement	☐ Curric	culu	m Revi	sion		☐ Revision in Program Credits			
						_	<i>(</i> =	_	
						Propos	ed Total Credi	ts:	99-106
CUSPENSION of Decays	Reason for Su	ISPENS	sion:						
☐ <i>SUSPENSION</i> of Program	ricason for su	-5p Cr15							
Cusponsian Effective Detec						Ī			
Suspension Effective Date:									

CURRICULUM AMENDMENT [List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping. For a New Program, complete the Proposed Curriculum section only.] **CURRENT CURRICULUM 18-19** PROPOSED CURRICULUM 19-20 [List only course(s) to be amended] [List entire curriculum as last approved) Course Title Hours Credits Course Title Hours Credits Program Requirements – First Year Fall Term BI-211 General Biology for Science 70-77 Majors (Cellular Biology) **General Chemistry** CH-221 General Physics with or PH-211 Calculus CS-161 Computer Science I 4 Calculus I 55 MTH-251 5 Winter Term BI-212 General Biology for Science 70-77 Majors (Animal Biology) or CH-222 General Chemistry or PH-212 General Physics with Calculus CS-162 Computer Science II 44 4 MTH-252 55 Calculus II Spring Term BI-213 General Biology for Science 70-77 5 Majors (Plant Biology & Ecology) CH-223 General Chemistry PH-213 General Physics with Calculus CS-260 Data Structures 44 4 55 MTH-253 Calculus III 5 Arts & Letters or Social 3-4 Move to Fall Term, Year 2 Science electives Computer Science recommended electives Summer Term COMM-111 **Public Speaking** 44 44 4 WR-121 **English Composition** Arts & Letters or Social 3-4 Science electives Arts & Letters or Social 3-4 Science electives Program Requirements - Second Year Fall Term CS-201 Computer Systems II 44 Computer Science 3-4 Move to Spring Term, Year 1 recommended electives Science electives 4 Arts & Letters or Social 3-4 Science electives Winter Term CS-202 Program Structures 44 4 CS-250 44 4 Discrete Structures I WR-227 44 4 **Technical Report Writing** Computer Science 3-4

recommended electives

Spring Term	1									
CS-251	Discrete Structures II	44	4							
	Computer Science		3-4							
	recommended electives									
	Computer Science		3-4		REMO\	/F				
	recommended electives				T			1		
	Arts & Letters or Social		3-4							
	Science electives		-	MTH-261	Linear Algebra		44	4		
Auto O I otto	rs or Social Science Electives			WH-201	Linear Aigebra		44	4		
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,	el or above Arts & Letters or Soc	iai Scien	ce course		usic (MUS) or Theatre og to history and appred					
	in the prefixes of: Arts & Letters:				l or above Arts & Letter	rs or Soci	ial Science	e course in		
	BA, COMM, ENG, FR, GER, HUI	M, J, MU	S, MUP,	the prefixes		3. 330	2 3,0,100	300.00 III		
PHL, R, SPI		, ,	,	Arts & Letter	s:					
Social Scien					MM, ENG, FR, GER, H	HUM, J, N	/IUP, PHL	, R, SPN,		
ANT, EC, G	ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS				WR					
					Social Science: ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS					
Computer S	cience Recommended Electives			7411, 20, 02	20, 1101, 1 0, 1 01, 00	0, 000,	•			
	ust choose 12-16 credits from the		a two	Students mu	st choose 9-12 credits	from the	following o	courses:		
categories.	Students do not need to complet			CS-140L*, CS-160*, CS-125H, CS-133S, CS-234J, and CS-234P,						
	ne category.			CS-240L.						
	erating Systems			*Highly recommended						
	ansfer students will be expected NX/Linus systems used in univer									
CO	urses, CS-140 and CS-240L, wil	รแง เลยร. l heln stu	. These Idents with							
	Linux experience build the nece									
	ditional Languages	-	•							
	ese courses, CS-125H, CS-133									
	4P, will help students expand the									
	pertoire to enhance their marketa portunities.	ability and	a Job							
Science Ele	ı									
	I Education science course listed	d under p	refixes: BI,		1		I			
CH, ESR, G	i, and PH on p. 50 of this catalog									
	JRRENT CREDITS:		90-106	_	OPOSED CREDITS:			99-106		
College C					Telephone No.	3138				
E-Mail Ad	January C at	ackama	s.edu		Fax No.					
Chief Aca						Date	12/3/	18		
0111001 01	CTE Dean	1	3	1.						
Signature		\sim \neq	- 7	<u> </u>						

Oregon Department of Community Colleges and Workforce Development

255 Capitol Street NE Salem, OR 97310-0203 Office of Educational Improvement & Innovation

Phone: (503) 378-3600 FAX: (503) 378-5156



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.

Current instructions, forms, handouts and other useful resources are located at

http://www.ode.state.or.us/search/results/?id=231

College: Clackamas Communit	v College	<u> </u>				Г	Date				
Concessi Chackanias Communic	., concy										
	CAREER	LEAD	117116		- 4						
	CAREER										
☐ Ag, Food & Natural Resource Syste		☐ Health Services ☐ Human Resources									
☐ Arts, Information & Communication											
☐ Business & Management		Į L	_ Inc	lustri	al & E	ngı	neering Sy	stems			
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APPROVED			PPRO		_		APPRO	VED	Curr	ent	
Program Title			CIP C			R	ecognitio			dits	
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		us	ed for (report		5						
(For Official Program Title, refer to your direct		6-digi		7 th	8 th						
http://www.ode.state.or.us/search/results/?id	<u>0=232</u>)			<u>digit</u>	<u>digit</u>						
AAS Title:			√ AAS		_						
Human Services Generalist		44.0	701				(90-108 c	redits)	91-	93	
Option Title**							<i>OPTION</i> t	o AAS			
•							Degree				
Related Certificates:							Certificate	e of			
Alcohol & Drug Counselor CP							Completion	n			
Human Services Generalist Certificate											
**Enter name of base degree in 'AAS Title' box AST AMENDMENT APPROVED ON 1/19/2018		_			•	_			_	-	
	PE OF PE	ROGR	AM A	MEN	DME	NT					
	(Che	ck ALL	That A	Apply)							
□ New Program++	xx Curri	culum	Revi	sion		✓	✓ Revision in Program			redits	
☐ Title Change for Program						F	Proposed To	otal Credit	s:	90-92	
Proposed AAS Title:											
Proposed OPTION Title:											
Proposed Certificate Title:											
☐ SUSPENSION of Program	Reason for S	Guspensioi	n:								
Suspension Effective Date:											

⁺⁺If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

		CURRI	CULUM A	AMENDM	IENT					
C	URRENT CURRICULUM 20 [List entire curriculum as last appro		1	PROPOSED CURRICULUM 2019-20 [List only course(s) to be amended]						
Course	Title	Hours	Credits	Course	Title	Hours	Credits			
	Human Services G	eneralist	t Associate	of Applied S	Science Degree: 1st Year		•			
Fall Term										
HDF-260	Understanding Child Abuse and Neglect	44	4							
HE-163	Body & Drugs I: Introduction to Abuse & Addiction	33	3							
HS-100	Introduction to Human Services	33	3							
WR-101 or WR-121	Communication Skills: Occupational Writing or English Composition	33-44	3-4							
	Human Services Generalist program electives		3							
Winter Term						1				
HE-164 or HE-263 or HE-264	Body & Drugs II: Alcohol or Body & Drugs III: Marijuana or Body & Drugs IV: Other Drugs, Other Addictions	33	3							
HS-154	Community Resources	33	3							
MTH-050 Or MTH-065 Or MTH-098	Technical Mathematics I or Algebra II or College Math Foundations	44	4							
				HS-103	Ethics for Human Service Workers	22	2			
	Human Services Generalist program electives		5		Human Services Generalist program electives		3			
Spring Term		_					_			
HDF-140 Or SOC-210	Contemporary American Families or Marriage, Family, & Intimate Relations	33-44	3-4							
HS-156	Conducting Human Service Interviews	33	3							
HS-170	Preparation for Field Experience in Human Services	33	3							
HS-232	Case Management	33	3		MOVE TO TERM 6					
	Human Services Generalist program electives		3		Human Services Generalist program electives		6			

HS-256	Advanced Interviewing Skills with Theory	33	3					
HS-260	Victim Advocacy & Assistance	44	4		REM	OVE		
HS-280	Human Services Generalist I: CWE/Practicum	144	4					
	Human Services Generalist program electives		4					
				CJA-214 or CJA-215	Intimate Partner V Or Sexual Abuse and Trafficking		33	3
Winter Term								
HS-281	Human Services Generalist II: CWE/Practicum	144	4					
PSY-215	Introduction to Developmental Psychology	44	4					
SOC-205	Social Stratification & Social Systems	44	4					
	Human Services Generalist program electives		3					
Spring Term			_	-	-			_
HS-216	Group Counseling Skills	33	3					
HS-282	Human Services Generalist III: CWE/Practicum	144	4					
	Human Services Generalist program electives		8		Human Services Ge Electives	eneralist		5
				HS-232	Case Management		33	3
Human Servi	ces Generalist Program Elective	S						
Chi. danaka kali	2 26 Creairs from any of the foil	_		Students	take 24 credits			
programs, as program: Any course no long as the co degree: ASL, CJA, CO	electives in the Human Service umbered 100 or above in the fo ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, H	ollowing pl quiremer D, HDF,	orefixes as nt in this HS, MA,					
programs, as program: Any course ni long as the co degree: ASL, CJA, CO PSY, SOC, SP	electives in the Human Service umbered 100 or above in the fo ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, H N, WS or any of the following h	ollowing p quiremer D, HDF, lealth co	orefixes as nt in this HS, MA, urses:					
programs, as program: Any course no long as the co degree: ASL, CJA, CO PSY, SOC, SP HE-164	electives in the Human Service umbered 100 or above in the for ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, H N, WS or any of the following h Body & Drugs II: Alcohol	ollowing p quiremend D, HDF, Health co	orefixes as at in this HS, MA, urses:					
programs, as program: Any course ni long as the co degree: ASL, CJA, CO PSY, SOC, SP HE-164 HE-205	electives in the Human Service umbered 100 or above in the fo ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, H N, WS or any of the following H Body & Drugs II: Alcohol Youth Addictions	ollowing p quirement D, HDF, Health co 33	orefixes as nt in this HS, MA, urses: 3 3					
programs, as program: Any course no long as the co degree: ASL, CJA, CO PSY, SOC, SP HE-164 HE-205 HE-249	electives in the Human Service umbered 100 or above in the foourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, HeN, WS or any of the following Health Body & Drugs II: Alcohol Youth Addictions Mental Health	ollowing p quirement D, HDF, Health co 33 33 33	orefixes as at in this HS, MA, urses: 3 3 3					
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programs, as program: Any course no long as the codegree: ASL, CJA, COPSY, SOC, SPHE-164 HE-205 HE-249 HE-252 HE-263 HE-264	electives in the Human Service umbered 100 or above in the foourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, HeN, WS or any of the following HeN	ollowing p quirement D, HDF, Health co 33 33 33 33 33	orefixes as at in this HS, MA, urses: 3 3 3 3 3 3			S: 3207		90-92
programs, as program: Any course no long as the condegree: ASL, CJA, COPSY, SOC, SPHE-164 HE-205 HE-249 HE-252 HE-263 HE-264	electives in the Human Service umbered 100 or above in the fo ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, HeN, WS or any of the following He	ollowing p quirements D, HDF, Health co 33 33 33 33 33 33	orefixes as at in this HS, MA, urses: 3 3 3 3 3 91-93	Т				90-92
programs, as program: Any course no long as the codegree: ASL, CJA, COPSY, SOC, SPHE-164 HE-205 HE-249 HE-252 HE-263 HE-264 TOTAL CUR College Co	electives in the Human Service umbered 100 or above in the fo ourse is not fulfilling another re MM, ECE, ED, FR, GER, GRN, HeN, WS or any of the following He	ollowing p quirements D, HDF, Health co 33 33 33 33 33 33	orefixes as at in this HS, MA, urses: 3 3 3 3 3 91-93	Т	elephone No. ax No.	3207	11/30/	

Oregon Department of Community Colleges and Workforce Development

Clackamas Community College

255 Capitol Street NE Salem, OR 97310-0203 Office of Educational Improvement & Innovation

Phone: (503) 378-3600 FAX: (503) 378-5156



□ SUSPENSION of Program

Suspension Effective Date:

College:

COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

Date

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CAREER LEARNING AREA

Ag, rood & Natural Resource System	ams	Health Services						
☐ Arts, Information & Communication	ns	☐ Hu	man F	Resou	irces			
☐ Business & Management		☐ Inc	dustri	al & E	ingineering Systems			
		-						
	PROGRAM	1 INFORM	ATIC	N				
<u>APPROVED</u>		<u>APPR</u>	OVED		<u>APPROVED</u>	Curre	nt	
Program Title		CIP C			Recognition Award	Credi	its	
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		report		•				
(For Official Program Title, refer to your direct http://www.ode.state.or.us/search/results/?ic		6-digit CIP	<u>Z</u> th diait	<u>8th</u> digit				
	<u>u-1-0-</u>)		<u> aigit</u>	<u>aigit</u>	- A close of			
AAS Title:					Associate of Applied Science			
					(AAS) Degree			
Related Certificates:					☐ OPTION to AAS	†		
Integrated Marketing & Promotion	1 CP				Degree			
					-			
Certificate Title: Within AAS Degree? □ Y	/os** √				√ CC1			
No		52.1401			(45-60 credits)	49		
Marketing		<u> </u>						
**Enter name of base degree in 'AAS Title' box								
TY	PE OF PR			DME	NT			
	` `	ck ALL That A						
□ New Program++	☐ Curric	culum Revi	sion		☐ Revision in Prog		edits	
☐ Title Change for Program					Proposed Total Credit	:s: 4	 6	
Proposed AAS Title:								
Proposed OPTION Title:								
Proposed Certificate Title:								
//								

Reason for Suspension:

⁺⁺If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

		quence of (Courses For		uarter-to-quarter mapping.			
CURRENT CURRICULUM 2018-19 [List entire curriculum as last approved)				roposed Curriculum section only.] PROPOSED CURRICULUM 2019-20 [List only course(s) to be amended]				
Course	Title	Hours	Credits	Course	Title	Hours	Credits	
		N	Marketing C	Certificate				
Fall Term								
BA-101	Introduction to Business	44	4					
BA-131	Introduction to Business Computing	44	4					
BA-239	Advertising	44	4	Move to Term 2				
WR-121	English Composition	44	4					
				BA-104	Business Math	33	3	
Winter Term								
BA-104	Business Math	33	3		Move to Term 1			
BA-156	Business Forecasting	33	3					
BA-223	Principles of Marketing	44	4					
BA-285	Human Relations in Business	44	4					
				BA-239	Advertising	44	4	
Spring Term		_				_		
BA-205	Business Communications with Technology	44	4					
BA-226	Business Law I	44	4					
BA-238	Sales	44	4					
BA-261	Consumer Behavior	44	4					
BA-280	Business/CWE	216	3		REMOVE			

College Contact	Dale Ha	atfield	Tel	ephone No.	3074	
E-Mail Address	_		Fax	k No.		_
Chief Academic Office PTE Dean Signature		Dury Fa	7		Date	12/3/18

TOTAL PROPOSED CREDITS:

46

49

Catalog Notes

TOTAL CURRENT CREDITS:

Courses in this program can be applied to satisfy elective requirements in the Business AAS degree.

Oregon Department of Community Colleges and Workforce Development

Clackamas Community College

 and Workforce Development

 255 Capitol Street NE
 Phone: (503) 378-3600

 Salem, OR 97310-0203
 FAX: (503) 378-5156



SUSPENSION of Program

College:

COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

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Office of Educational Improvement & Innovation

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		EARNING						
☐ Ag, Food & Natural Resource Syste				ervic				
☐ Arts, Information & Communication	ns	☐ Hu	man l	Resou	urces			
☐ Business & Management	☐ Industrial 8				ingineering Systems			
	PROGRAM	1 INFORM	AII	אכ				
<u>APPROVED</u>		<u>APPR</u>			<u>APPROVED</u>	Current		
Program Title		CIP C			Recognition Award	Credits		
		(Include 7 th						
(Fam Official Business Title and fam to account the		report	ing.)					
(For Official Program Title, refer to your direction http://www.ode.state.or.us/search/results/?it.edu.nc.gov/		<u>6-digit CIP</u>	<u>Z</u> th digit	<u>8</u> th digit				
AAS Title:					√ AAS			
Project Management		52.0205			(90-108 credits)	90-91		
Option Title**					☐ <i>OPTION</i> to AAS Degree			
Related Certificates:					☐ Certificate of			
Project Management Certificate					Completion	ļ.		
Project Management Leadership &						ļ.		
Communication CP						ļ.		
Project Management Tools & Technique	es CP					ļ.		
TY		OGRAM A		DME	NT			
■ New Program++	X Curric	ulum Revi	sion		☐ Revision in Prog	ram Credit		
□ Title Change for Program					Proposed Total Credit	is:		
Proposed AAS Title:								
Proposed OPTION Title:								
Proposed Certificate Title:								

Reason for Suspension:

CURRICULUM AMENDMENT [List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping. For a New Program, complete the Proposed Curriculum section only.] **CURRENT CURRICULUM 2018-19** PROPOSED CURRICULUM 2019-20 [List entire curriculum as last approved) [List only course(s) to be amended] Credits Course Title Title **Credits** Course Hours Hours Project Management Associate of Applied Science Degree: 1st Year Fall Term Project Management BA-120 33 3 Move to 1st Year Winter Term **Fundamentals BA-122** Teamwork 33 3 Move to 1st Year Winter Term Move to 2nd Year Winter Term 33 3 BA-123 Leadership & Motivation BA-131 Introduction to Business 44 4 Computing PE/Health/Safety/First Aid 1 Move to 2nd Year Winter Term requirement (see page 82) 44 MTH-065 MTH-065 Algebra II 4 Algebra II 33-44 3-4 or BA-104 **Business Math** BA-101 **Introduction to Business** 44 4 WR-121 **English Composition** 44 4 Winter Term BA-111 General Accounting I 44 4 Move to 1st Year Spring Term or BA-211 Financial Accounting I BA-125 Advanced Project 55 5 Move to 2nd Year Fall Term Management Tools BT-177 Move to 1st Year Spring Term Microsoft Project 33 3 WR-121 **English Composition** 44 4 Move to 1st Year Fall Term BA-120 Project Management 33 3 **Fundamentals** BA-122 Teamwork 33 3 BA-226 Business Law I 44 4 44 COMM-Public Speaking 111 Spring Term BA-101 44 Move to 1st Year Fall Term Introduction to Business 33 3 BA-124 Negotiation BA-126 Project Management: 33 3 Move to 2nd Year Winter Term Workshop BA-217 **Budgeting for Managers** 33 3 CS-135S Microsoft Excel or Project 33 3

BA-111

BT-177

Project Management Associate of Applied Science Degree: 2nd Year

44

44

4

4

or BA-211

Management program

Business Communications

Principles of Marketing

with Technology

elective

Fall Term BA-205

BA-223

Move to 2nd Year Winter Term

44

33

33

4

3

3

General Accounting I

Financial Accounting I

Project Management

Microsoft Project

Program Electives

BA-285	Human Relations in Business	44	4					
MTH-065	Algebra II	44	4		Move to 1st Year Fall Te	rm		
				BA-125	Advanced Project Management Tools	55	5	
Winter Term		_	_					
BA-206	Management Fundamentals	44	4					
BA-226	Business Law I	44	4		Move to 1st Year Winter 7	erm		
COMM-111	Public Speaking	44	4		Move to 1st Year Winter 7	erm		
	Project Management program elective		3	Move to 2 nd Year Spring Term				
				BA-123	Leadership & Motivation	33	3	
				BA-126	Project Management: Workshop	33	3	
				CS-135S	Microsoft Excel	33	3	
					PE/Health/Safety/First Aid requirement (see page 82)		1	
Spring Term								
BA-225 or WR-227	Business Report Writing Technical Report Writing	33-44	3-4	WR-227	Technical Report Writing	44	4	
BA-268	Applied Project Demonstration	33	3					
BA-280	Business/CWE	108	3		REMOVE			
	Project Management program elective		4		Project Management program elective		7	
Project Mana	gement Program Electives							
	Administration (BA) or Busines cluded in the Project Manageme							
TOTAL CUR	RENT CREDITS:		90-91	TOTAL PR	ROPOSED CREDITS:			

College Contact	Frank Corona	Telephone No.	6498	
E-Mail Address		Fax No.		
Chief Academic Office PTE Dean Signature		1	Date	12/3/18

Clackamas Community College

Proposed AAS Title:
Proposed OPTION Title:
Proposed Certificate Title:

Suspension Effective Date:

□ SUSPENSION of Program

Office of Educational Improvement & Innovation

255 Capitol Street NE Salem, OR 97310-0203

College:

Phone: (503) 378-3600 FAX: (503) 378-5156



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

Date

This form should be completed electronically and the boxes will expand to accommodate text.

Current instructions, forms, handouts and other useful resources are located at http://www.ode.state.or.us/search/results/?id=231

CAREER LEARNING AREA

Ag, Food & Natural Resource System	ems	☐ He	alth S	ervic	es				
Arts, Information & Communicatio	ns	☐ Hu	man l	Resou	ırce	ces			
☐ Business & Management		☐ Inc	lustri	al & E	ngi	gineering Systems			
	PROGRAM	1 INFORM	ATIC	N					
<u>APPROVED</u>		<u>APPRO</u>	OVED)		<u>APPROVED</u>	Cur	rent	
Program Title		CIP C			R	ecognition Award	Cre	edits	
		(Include 7 th 8 used for 0							
		report		•					
(For Official Program Title, refer to your direct http://www.ode.state.or.us/search/results/?id/		<u>6-digit CIP</u> <u>Zth <u>8th</u> digit digit</u>							
AAS Title:			<u>uigit</u>	<u>uigit</u>		Associate of	1		
Project Management AAS						Applied Science			
						(AAS) Degree			
Option Title**						OPTION to AAS			
						Degree			
Certificate Title: Within AAS Degree? √ Yo	es** 🗆					CCR Related			
No		52.0205				Certificate	23		
Project Management						(12-30 credits)			
**Enter name of base degree in 'AAS Title' box									
TV	DE OE DD	OGRAM A	MEN	DME	NIT				
	_	ck ALL That A		בויום	1 1				
☐ New Program++	ì	<mark>culum Revi</mark>				☐ Revision in Program Credits			
□ Title Change for Program					F	Proposed Total Credit	:s:		

Reason for Suspension:

⁺⁺If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

	CURRICULUM AMENDMENT [List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping. For a New Program, complete the Proposed Curriculum section only.]									
C	CURRENT CURRICULUM . [List entire curriculum as last app			PR	ROPOSED CURRICULUM [List only course(s) to be ame		20			
Course	Title	Hours	Credits	Course	Title	Hours	Credits			
Fall Term	Fall Term									
BA-120	Project Management Fundamentals	33	3							
BA-125	Advanced Project Management Tools	55	5							
Winter Term		_				=				
BA-122	Teamwork	33	3							
BA-123	Leadership & Motivation	33	3							
Spring Term										
BA-124	Negotiation	33	3							
BA-126	Project Management: Workshop	33	3							
BT-177	Microsoft Project	33	3							
TOTAL CUR	RENT CREDITS:		23	TOTAL PR	OPOSED CREDITS:					

College Contact	Frank Corona	Telephone No.	6498	
E-Mail Address		Fax No.		
Chief Academic Office PTE Dean Signature	er or July Zu		Date	12/3/18

Office of Educational Improvement & Innovation

255 Capitol Street NE Salem, OR 97310-0203 Phone: (503) 378-3600 FAX: (503) 378-5156



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

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College:	College: Clackamas Community College							
	CAREER LEARNING AREA							
	d & Natural Resource Systems		ealth S					
	formation & Communications		ıman					
☐ Busines	ss & Management	☐ In	dustri	al & E	ngi	neering Sy	stems	
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		(Include 7 th used for						
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	cial Program Title, refer to your directory at	6-digit CIP	7 th	8 th	-			
			<u>digit</u>	<u>digit</u>				
AAS Title:						Associate	_	
Project M	lanagement AAS					Applied So		
						(AAS) Dec		
Option Tit	ile**					<i>OPTION</i> to	o AAS	
						Degree		
Certificate	e Title: <u>Within</u> AAS Degree? √ Yes** □					Career Pa	thway	
No	2 11d101 <u>7774777</u> 210 20 3 1001 7 100	52.0205			. V	(12-44)		21
Project M	lanagement Leadership &	32.02.03				,		
Communication – Career Pathway								
**Enter name of	of base degree in `AAS Title' box							
E-								

TYPE OF PROGRAM AMENDMENT (Check ALL That Apply)								
□ New Program++	X Curriculum Revision	□ Revision in Program Credits						
☐ Title Change for Program		Proposed Total Credits:						
Proposed AAS Title:								
Proposed OPTION Title:								
Proposed Certificate Title:								
☐ SUSPENSION of Program	Reason for Suspension:							
Suspension Effective Date:								

CURRICULUM AMENDMENT [List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping. For a New Program, complete the Proposed Curriculum section only.]									
CURRENT CURRICULUM 2018-19 [List entire curriculum as last approved)			PROPOSED CURRICULUM 2019-20 [List only course(s) to be amended]						
Course	Title	Hours	Credits	Course Title Hours		Hours	Credits		
Fall Term		_							
BA-205	Business Communications with Technology	44	4						
COMM-111	Public Speaking	44	4						
Winter Term									
BA-122	Teamwork	33	3						
BA-123	Leadership & Motivation	33	3						
Spring Term	Spring Term								
BA-124	Negotiation	33	3						
BA-285	Human Relations in Business	44	4						
TOTAL CURRENT CREDITS: 21 TOTAL PROPOSED CREDITS:									

College Contact	Frank Corona	Telephone No.	6498	
E-Mail Address		Fax No.		
Chief Academic Office PTE Dean Signature	cer or July Ju	١	Date	12/3/18

Oregon Department of Community Colleges and Workforce Development

255 Capitol Street NE Salem, OR 97310-0203 Office of Educational Improvement & Innovation

Phone: (503) 378-3600 FAX: (503) 378-5156



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

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College:	College: Clackamas Community College					ate		
	24344							
		LEARNIN	_					
	d & Natural Resource Systems		ealth S					
☐ Arts, In	formation & Communications		uman	Resou	ırces	3		
□ Busines	ss & Management		ndustr	ial & E	ngir	neering Sy	stems	
	PROGRA	M INFOR	MATI	ON				
	<u>APPROVED</u>	APP	APPROVED APPROVED			<i>VED</i>	Current	
	Program Title	_	CIP Code			ecognition	Credits	
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			rting.)	(5				
(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)		6-digit CIF	<u>Zth</u> diait	8th				
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AAS Title:						Associate Applied So		
Project M	lanagement AAS					(AAS) Deg		
Option Tit	-lo**					OPTION t		
	iiC					Degree		
	e Title: <u>Within AAS Degree? √ Yes**</u> □					Career Pa	thway	
No	Anna manna mh. Tarala 0	52.0205	5			(12-44)		20
_	lanagement Tools &							
	es - Career Pathway							
**Enter name o	of base degree in 'AAS Title' box							

TYPE OF PROGRAM AMENDMENT (Check ALL That Apply)								
□ New Program++	X Curriculum Revision							
☐ Title Change for Program		Proposed Total Credits:						
Proposed AAS Title:								
Proposed OPTION Title:								
Proposed Certificate Title:								
☐ SUSPENSION of Program	Reason for Suspension:							
Suspension Effective Date:								

⁺⁺If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT									
[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping. For a New Program, complete the Proposed Curriculum section only.]									
CURRENT CURRICULUM 2018-19 [List entire curriculum as last approved)			PROPOSED CURRICULUM 2019-20 [List only course(s) to be amended]						
Course	Title	Hours	Credits	Course	Title	Hours	Credits		
Fall Term									
BA-120	Project Management Fundamentals	33	3						
BA-125	Advanced Project Management Tools	55	5						
Winter Term		=	_	ā		=			
CS-135S	Microsoft Excel	33	3						
Spring Term	Spring Term								
BA-126	Project Management: Workshop	33	3						
BA-217	Budgeting for Managers	33	3						
BT-177	Microsoft Project	33	3						
TOTAL CUR	RENT CREDITS:	20	TOTAL PR	OPOSED CREDITS:		·			

College Contact	Frank Corona	Telephone No.	6498	
E-Mail Address		Fax No.		
Chief Academic Office PTE Dean Signature		1	Date	12/3/18