

| Program |
|-------------------------------|
| Accounting Assistant AAS |
| Accounting Clerk CC |
| Human Services Generalist AAS |
| Human Services Generalist CC |
| Project Management AAS |

Key Program Learning Outcomes

Accounting Assistant of Applied Science Degree (AAS.ACNTGASST)

Accounting Clerk Certificate (CC.ACNTGCLERK)

| | Accounting Associate AAS Degree, Two Years Current PLOs | Accounting Associate AAS Degree, Two Years Proposed PLOs | |
|----|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1. | analyze and record accounting transactions; | meet the financial needs and objectives of external stakeholders and/or clients, including preparing and interpreting basic financial reports and statements, and communicating verbally and in writing performance results and recommendations; | |
| 2. | analyze and interpret basic financial statements; | capably use basic business and accounting computerized tools and systems; | |
| 3. | prepare basic budgets; | organize, analyze, and record financial events by applying the principles, standards, and practices of accounting in a variety of specialized areas, including financial, managerial, cost, income tax, payroll, governmental and nonprofit, and budgeting; | |
| 4. | identify and explain the basics of general fund accounting as used in municipal governments; | comprehend overall business environments and aspects that inform financial situations, including legal, economic, and/or marketing events; | |
| 5. | identify and explain basic tax concepts with regard to individuals, partnerships, and corporations; | inform internal operational planning, decision-making, and continuous improvement using costing systems, basic budgeting, performance evaluation, and forecasting; | |
| 6. | accurately prepare product cost sheets in order to price manufactured goods; | | |
| 7. | use basic business and accounting computerized tools. | | |

| | Accounting Clerk Certificate One Year Current PLOs | Accounting Clerk Certificate One Year Proposed PLOs |
|----|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | analyze and record accounting transactions and closing entries; | meet the financial needs and objectives of external stakeholders and/or clients, including preparing and interpreting basic financial reports and statements, and communicating verbally and in writing performance results and recommendations; |

Administrative Professional Program – Learning Outcomes (continued; page 2 of 2)

| | Accounting Clerk Certificate One Year Current PLOs | Accounting Clerk Certificate One Year Proposed PLOs |
|-----------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | |
| 2. | analyze and interpret basic financial statements; | capably use basic business and accounting computerized tools and systems; |
| 3. | prepare and account for basic payroll; | organize, analyze, and record financial events by applying the principles, standards, and practices of accounting in the areas of financial accounting and payroll; |
| 4. | use basic business and accounting computerized tools and systems. | comprehend overall business environments and aspects that inform financial situations, including economic events; |
| 5. | | |

Human Services Generalist, AAS

| Old | New |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| complete human service assessments that include client strengths and challenges; | complete human service assessments that include client strengths and challenges as well as the scope of conditions that promote or inhibit human functioning; |
| outline key resources in the community and the network of service delivery; | |
| apply knowledge about the development and function of individuals and families in a practice setting; | apply knowledge about the history , development and function of individuals, families and other systems; |
| practice professional communication skills both verbally and in writing in a human services setting; | practice professional communication skills both verbally and in writing in a human services setting; |
| adhere to the professional ethics, attitudes and values necessary for effective human service work; | adhere to the professional ethics, attitudes and values necessary for effective human service work; |
| recognize the role of human services professional as a change agent; | |
| analyze the context and the role of diversity in determining and meeting people. | analyze the context and role of diversity in determining and meeting people's needs; |
| | demonstrate awareness of personal values, beliefs, goals, strengths and limitations; |
| | demonstrate a range of appropriate human service skills in a field setting. |

Human Services Generalist, CC

| Old | New |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| outline key resources in the community and the network of service delivery; | |
| apply knowledge about the development and function of individuals and families in a practice setting; | apply knowledge about the history , development and function of individuals, families and other systems ; |
| practice beginning-level professional communication skills both verbally and in writing in a human services setting; | practice beginning-level professional communication skills both verbally and in writing in a human services setting; |
| adhere to the professional ethics, attitudes and values necessary for effective human service work. | adhere to the professional ethics, attitudes and values necessary for effective human service work. |

Project Management, AAS

| Old | New |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>identify project management's five process group along with primary activities associate with each;</p> <p>successfully employ common project management tools, such as a work breakdown structure, network diagram, risk assessment, and earned value management;</p> <p>demonstrate effective interpersonal communications, especially meeting and stakeholder management;</p> <p>list and explain key motivational, influence, and conflict management techniques;</p> <p>deliver persuasive and informative presentations;</p> <p>employ common software tools for project management;</p> <p>analyze scenarios to determine appropriate responses to ethical dilemmas within the context of a defined scenario, plan, execute, control, and close a project;</p> <p>demonstrate appropriate written communication—emails, memos, and reports;</p> <p>develop and maintain budgets to track financial and human resources;</p> <p>manage a project from initiation through closing, ensuring that stakeholder requirements have been met.</p> | <p>identify project management's five process group along with primary activities associate with each;</p> <p>successfully employ common project management tools, such as a work breakdown structure, network diagram, risk assessment, and earned value management;</p> <p>demonstrate effective interpersonal communications, especially meeting and stakeholder management;</p> <p>list and explain key motivational, influence, and conflict management techniques;</p> <p>deliver persuasive and informative presentations;</p> <p>employ common software tools for project management;</p> <p>analyze scenarios to determine appropriate responses to ethical dilemmas within the context of a defined scenario, plan, execute, control, and close a project;</p> <p>demonstrate appropriate written communication—emails, memos, and reports;</p> <p>develop and maintain budgets to track financial and human resources;</p> <p>manage a project from initiation through closing, ensuring that stakeholder requirements have been met;</p> <p>demonstrate effective communication skills by selecting the correct medium and correct messenger to deliver compelling, persuasive, and informative communication to leadership, stakeholders, and the project team.</p> |

| Program |
|----------------------------------------------------|
| AS Computer Science PSU |
| Human Services Generalist AAS |
| Marketing CC |
| Project Management AAS |
| Project Management CC |
| Project Management Tools & Techniques CPCC |
| Project Management Leadership & Communication CPCC |



COMMUNITY COLLEGE ASSOCIATE OF SCIENCE AREA OF EMPHASIS AMENDMENT FORM

This form should be completed electronically and the boxes will expand to accommodate text.

| | | | |
|-----------------|-----------------------------|--------------|---------|
| College: | Clackamas Community College | Date: | 12/7/18 |
|-----------------|-----------------------------|--------------|---------|

| CAREER LEARNING AREA | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |


| PROGRAM INFORMATION | | | | | |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|------------------------------------------------------|-----------------|
| <i>APPROVED</i> Program Title | <i>APPROVED</i> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small> | | | <i>APPROVED</i> Recognition Award | Current Credits |
| | <i>6-digit CIP</i> | <i>7th digit</i> | <i>8th digit</i> | | |
| AS Area of Emphasis Title: Computer Science | | | | Associate of Applied Science Area of Emphasis | 98-106 |
| Partnering Institution Name Portland State University | | | | | |

| TYPE OF PROGRAM AMENDMENT | | |
|-------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------|
| <small>(Check ALL That Apply)</small> | | |
| <input type="checkbox"/> New Agreement | <input type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| | | <i>Proposed Total Credits:</i> 99-106 |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> | |
| Suspension Effective Date: | | |

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

| CURRENT CURRICULUM 18-19 [List entire curriculum as last approved] | | | | PROPOSED CURRICULUM 19-20 [List only course(s) to be amended] | | | |
|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------|---------|-------------------------------------------------------------------------|--------------------------------------------|-------|---------|
| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Program Requirements – First Year | | | | | | | |
| Fall Term | | | | | | | |
| BI-211 or CH-221 or PH-211 | General Biology for Science Majors (Cellular Biology) or General Chemistry or General Physics with Calculus | 70-77 | 5 | | | | |
| CS-161 | Computer Science I | 44 | 4 | | | | |
| MTH-251 | Calculus I | 55 | 5 | | | | |
| Winter Term | | | | | | | |
| BI-212 or CH-222 or PH-212 | General Biology for Science Majors (Animal Biology) or General Chemistry or General Physics with Calculus | 70-77 | 5 | | | | |
| CS-162 | Computer Science II | 44 | 4 | | | | |
| MTH-252 | Calculus II | 55 | 5 | | | | |
| Spring Term | | | | | | | |
| BI-213 or CH-223 or PH-213 | General Biology for Science Majors (Plant Biology & Ecology) or General Chemistry or General Physics with Calculus | 70-77 | 5 | | | | |
| CS-260 | Data Structures | 44 | 4 | | | | |
| MTH-253 | Calculus III | 55 | 5 | | | | |
| -- | Arts & Letters or Social Science electives | | 3-4 | Move to Fall Term, Year 2 | | | |
| | | | | -- | Computer Science recommended electives | | 3-4 |
| Summer Term | | | | | | | |
| COMM-111 | Public Speaking | 44 | 4 | | | | |
| WR-121 | English Composition | 44 | 4 | | | | |
| -- | Arts & Letters or Social Science electives | | 3-4 | | | | |
| -- | Arts & Letters or Social Science electives | | 3-4 | | | | |
| Program Requirements – Second Year | | | | | | | |
| Fall Term | | | | | | | |
| CS-201 | Computer Systems II | 44 | 4 | | | | |
| -- | Computer Science recommended electives | | 3-4 | Move to Spring Term, Year 1 | | | |
| -- | Science electives | | 4 | | | | |
| | | | | -- | Arts & Letters or Social Science electives | | 3-4 |
| Winter Term | | | | | | | |
| CS-202 | Program Structures | 44 | 4 | | | | |
| CS-250 | Discrete Structures I | 44 | 4 | | | | |
| WR-227 | Technical Report Writing | 44 | 4 | | | | |
| -- | Computer Science recommended electives | | 3-4 | | | | |

| Spring Term | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------|--------|
| CS-251 | Discrete Structures II | 44 | 4 | | | | |
| -- | Computer Science recommended electives | | 3-4 | | | | |
| -- | Computer Science recommended electives | | 3-4 | REMOVE | | | |
| -- | Arts & Letters or Social Science electives | | 3-4 | | | | |
| | | | | MTH-261 | Linear Algebra | 44 | 4 |
| Arts & Letters or Social Science Electives | | | | | | | |
| <p>Any 100 level or above Arts & Letters or Social Science course in the prefixes of: Arts & Letters: ART, ASL, BA, COMM, ENG, FR, GER, HUM, J, MUS, MUP, PHL, R, SPN, TA, WR Social Science: ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS</p> | | | | <p>Art (ART), Music (MUS) or Theatre Arts (TA) courses 100 level or above relating to history and appreciation, not performance, or any 100 level or above Arts & Letters or Social Science course in the prefixes of: Arts & Letters: ASL, BA, COMM, ENG, FR, GER, HUM, J, MUP, PHL, R, SPN, WR Social Science: ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS</p> | | | |
| Computer Science Recommended Electives | | | | | | | |
| <p>Students must choose 12-16 credits from the following two categories. Students do not need to complete all of the electives within any one category.</p> <ul style="list-style-type: none"> Operating Systems Transfer students will be expected to be fluent with UNIX/Linux systems used in university labs. These courses, CS-140 and CS-240L, will help students with no Linux experience build the necessary competencies. Additional Languages These courses, CS-125H, CS-133S, CS-234J, and CS-234P, will help students expand their language repertoire to enhance their marketability and job opportunities. | | | | <p>Students must choose 9-12 credits from the following courses: CS-140L*, CS-160*, CS-125H, CS-133S, CS-234J, and CS-234P, CS-240L. *Highly recommended</p> | | | |
| Science Electives | | | | | | | |
| Any General Education science course listed under prefixes: BI, CH, ESR, G, and PH on p. 50 of this catalog. | | | | | | | |
| TOTAL CURRENT CREDITS: | | | 90-106 | TOTAL PROPOSED CREDITS: | | | 99-106 |
| College Contact | Jen Miller | | | Telephone No. | 3138 | | |
| E-Mail Address | jen.miller@clackamas.edu | | | Fax No. | | | |
| Chief Academic Officer or CTE Dean Signature |  | | | | Date | 12/3/18 | |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.

Current instructions, forms, handouts and other useful resources are located at

<http://www.ode.state.or.us/search/results/?id=231>

| | | | |
|-----------------|-----------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|-----------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small> | <u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small> | | | <u>APPROVED</u> Recognition Award | Current Credits |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|---------------------------------------------------------------------|-----------------|
| | 6-digit CIP | 7 th digit | 8 th digit | | |
| AAS Title: Human Services Generalist | 44.0701 | | | <input checked="" type="checkbox"/> AAS (90-108 credits) | 91-93 |
| Option Title** | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Related Certificates: Alcohol & Drug Counselor CP Human Services Generalist Certificate | | | | <input type="checkbox"/> Certificate of Completion | |

**Enter name of base degree in 'AAS Title' box

LAST AMENDMENT APPROVED ON 1/19/2018

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

| | | |
|-------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input checked="" type="checkbox"/> Curriculum Revision | <input checked="" type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | Proposed Total Credits: 90-92 |
| Proposed AAS Title: | | |
| Proposed OPTION Title: | | |
| Proposed Certificate Title: | | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> | |
| Suspension Effective Date: | | |

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT


CURRENT CURRICULUM 2018-19

[List entire curriculum as last approved]

PROPOSED CURRICULUM 2019-20

[List only course(s) to be amended]

| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------|---------|----------------|---------------------------------------------|-------|---------|
| Human Services Generalist Associate of Applied Science Degree: 1 st Year | | | | | | | |
| Fall Term | | | | | | | |
| HDF-260 | Understanding Child Abuse and Neglect | 44 | 4 | | | | |
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 33 | 3 | | | | |
| HS-100 | Introduction to Human Services | 33 | 3 | | | | |
| WR-101 or WR-121 | Communication Skills: Occupational Writing or English Composition | 33-44 | 3-4 | | | | |
| -- | Human Services Generalist program electives | | 3 | | | | |
| Winter Term | | | | | | | |
| HE-164 or HE-263 or HE-264 | Body & Drugs II: Alcohol or Body & Drugs III: Marijuana or Body & Drugs IV: Other Drugs, Other Addictions | 33 | 3 | | | | |
| HS-154 | Community Resources | 33 | 3 | | | | |
| MTH-050 Or MTH-065 Or MTH-098 | Technical Mathematics I or Algebra II or College Math Foundations | 44 | 4 | | | | |
| | | | | HS-103 | Ethics for Human Service Workers | 22 | 2 |
| -- | Human Services Generalist program electives | | 5 | -- | Human Services Generalist program electives | | 3 |
| Spring Term | | | | | | | |
| HDF-140 Or SOC-210 | Contemporary American Families or Marriage, Family, & Intimate Relations | 33-44 | 3-4 | | | | |
| HS-156 | Conducting Human Service Interviews | 33 | 3 | | | | |
| HS-170 | Preparation for Field Experience in Human Services | 33 | 3 | | | | |
| HS-232 | Case Management | 33 | 3 | MOVE TO TERM 6 | | | |
| -- | Human Services Generalist program electives | | 3 | -- | Human Services Generalist program electives | | 6 |
| Human Services Generalist Associate of Applied Science Degree: 2 nd Year | | | | | | | |

| Fall Term | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----|-------|------------------------------------|-----------------------------------------------------------------|----------|-------|
| HS-256 | Advanced Interviewing Skills with Theory | 33 | 3 | | | | |
| HS-260 | Victim Advocacy & Assistance | 44 | 4 | REMOVE | | | |
| HS-280 | Human Services Generalist I: CWE/Practicum | 144 | 4 | | | | |
| -- | Human Services Generalist program electives | | 4 | | | | |
| | | | | CJA-214 or CJA-215 | Intimate Partner Violence Or Sexual Abuse and Human Trafficking | 33 | 3 |
| Winter Term | | | | | | | |
| HS-281 | Human Services Generalist II: CWE/Practicum | 144 | 4 | | | | |
| PSY-215 | Introduction to Developmental Psychology | 44 | 4 | | | | |
| SOC-205 | Social Stratification & Social Systems | 44 | 4 | | | | |
| -- | Human Services Generalist program electives | | 3 | | | | |
| Spring Term | | | | | | | |
| HS-216 | Group Counseling Skills | 33 | 3 | | | | |
| HS-282 | Human Services Generalist III: CWE/Practicum | 144 | 4 | | | | |
| -- | Human Services Generalist program electives | | 8 | -- | Human Services Generalist Electives | | 5 |
| | | | | HS-232 | Case Management | 33 | 3 |
| Human Services Generalist Program Electives | | | | | | | |
| Students take 26 credits from any of the following certificate programs, as electives in the Human Services Generalist program: Any course numbered 100 or above in the following prefixes as long as the course is not fulfilling another requirement in this degree: ASL, CJA, COMM, ECE, ED, FR, GER, GRN, HD, HDF, HS, MA, PSY, SOC, SPN, WS or any of the following Health courses: | | | | Students take 24 credits... | | | |
| HE-164 | Body & Drugs II: Alcohol | 33 | 3 | | | | |
| HE-205 | Youth Addictions | 33 | 3 | | | | |
| HE-249 | Mental Health | 33 | 3 | | | | |
| HE-252 | First Aid/CPR/AED | 33 | 3 | | | | |
| HE-263 | Body & Drugs III: Marijuana | 33 | 3 | | | | |
| HE-264 | Body & Drugs IV: Other Drugs, Other Addictions | 33 | 3 | | | | |
| TOTAL CURRENT CREDITS: | | | 91-93 | TOTAL PROPOSED CREDITS: | | | 90-92 |
| College Contact | Yvonne Smith | | | Telephone No. | 3207 | | |
| E-Mail Address | yvones@clackamas.edu | | | Fax No. | | | |
| Chief Academic Officer or PTE Dean Signature |  | | | | Date | 11/30/18 | |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

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| | | | |
|-----------------|-----------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|-----------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small> | <u>APPROVED</u> CIP Code (Include 7 th & 8 th digits used for OCCURS reporting.) | | | <u>APPROVED</u> Recognition Award | Current Credits |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|--------------------------------------------------------------------|-----------------|
| | <u>6-digit CIP</u> | <u>7th digit</u> | <u>8th digit</u> | | |
| AAS Title: | | | | <input type="checkbox"/> Associate of Applied Science (AAS) Degree | |
| Related Certificates: Integrated Marketing & Promotion CP | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Certificate Title: <u>Within</u> AAS Degree? <input type="checkbox"/> Yes** <input checked="" type="checkbox"/> No Marketing | 52.1401 | | | <input checked="" type="checkbox"/> CC1 (45-60 credits) | 49 |

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


| | | |
|----------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | Proposed Total Credits: 46 |
| Proposed AAS Title: | | |
| Proposed OPTION Title: | | |
| Proposed Certificate Title: | | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> | |
| Suspension Effective Date: | | |

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

| CURRENT CURRICULUM 2018-19 <small>[List entire curriculum as last approved]</small> | | | | PROPOSED CURRICULUM 2019-20 <small>[List only course(s) to be amended]</small> | | | |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------|-------|---------|------------------------------------------------------------------------------------------|---------------|-------|---------|
| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Marketing Certificate | | | | | | | |
| Fall Term | | | | | | | |
| BA-101 | Introduction to Business | 44 | 4 | | | | |
| BA-131 | Introduction to Business Computing | 44 | 4 | | | | |
| BA-239 | Advertising | 44 | 4 | Move to Term 2 | | | |
| WR-121 | English Composition | 44 | 4 | | | | |
| | | | | BA-104 | Business Math | 33 | 3 |
| Winter Term | | | | | | | |
| BA-104 | Business Math | 33 | 3 | Move to Term 1 | | | |
| BA-156 | Business Forecasting | 33 | 3 | | | | |
| BA-223 | Principles of Marketing | 44 | 4 | | | | |
| BA-285 | Human Relations in Business | 44 | 4 | | | | |
| | | | | BA-239 | Advertising | 44 | 4 |
| Spring Term | | | | | | | |
| BA-205 | Business Communications with Technology | 44 | 4 | | | | |
| BA-226 | Business Law I | 44 | 4 | | | | |
| BA-238 | Sales | 44 | 4 | | | | |
| BA-261 | Consumer Behavior | 44 | 4 | | | | |
| BA-280 | Business/CWE | 216 | 3 | REMOVE | | | |
| Catalog Notes | | | | | | | |
| Courses in this program can be applied to satisfy elective requirements in the Business AAS degree. | | | | | | | |
| TOTAL CURRENT CREDITS: | | | 49 | TOTAL PROPOSED CREDITS: | | | 46 |

| | | | |
|-----------------------------------------------------|-------------------------------------------------------------------------------------|----------------------|---------|
| College Contact | Dale Hatfield | Telephone No. | 3074 |
| E-Mail Address | | Fax No. | |
| Chief Academic Officer or PTE Dean Signature |  | Date | 12/3/18 |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

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| | | | |
|-----------------|------------------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|------------------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|-------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <i>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</i> | <u>APPROVED</u> CIP Code (Include 7 th & 8 th digits used for OCCURS reporting.) | | | <u>APPROVED</u> Recognition Award | Current Credits |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------|---------------------------------------------------------------------|--------------------|
| | <u>6-digit CIP</u> | <u>7th digit</u> | <u>8th digit</u> | | |
| AAS Title: Project Management | 52.0205 | | | <input checked="" type="checkbox"/> AAS (90-108 credits) | 90-91 |
| Option Title** | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Related Certificates: Project Management Certificate Project Management Leadership & Communication CP Project Management Tools & Techniques CP | | | | <input type="checkbox"/> Certificate of Completion | |

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


| | | |
|----------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input checked="" type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | <i>Proposed Total Credits:</i> |
| <i>Proposed AAS Title:</i> | | |
| <i>Proposed OPTION Title:</i> | | |
| <i>Proposed Certificate Title:</i> | | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> | |

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

| CURRENT CURRICULUM 2018-19 <small>[List entire curriculum as last approved]</small> | | | | PROPOSED CURRICULUM 2019-20 <small>[List only course(s) to be amended]</small> | | | |
|-----------------------------------------------------------------------------------------------|--------------------------------------------------------|-------|---------|------------------------------------------------------------------------------------------|---------------------------------------------|-------|---------|
| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Project Management Associate of Applied Science Degree: 1st Year | | | | | | | |
| Fall Term | | | | | | | |
| BA-120 | Project Management Fundamentals | 33 | 3 | Move to 1 st Year Winter Term | | | |
| BA-122 | Teamwork | 33 | 3 | Move to 1 st Year Winter Term | | | |
| BA-123 | Leadership & Motivation | 33 | 3 | Move to 2 nd Year Winter Term | | | |
| BA-131 | Introduction to Business Computing | 44 | 4 | | | | |
| -- | PE/Health/Safety/First Aid requirement (see page 82) | | 1 | Move to 2 nd Year Winter Term | | | |
| MTH-065 | Algebra II | 44 | 4 | MTH-065 or BA-104 | Algebra II Business Math | 33-44 | 3-4 |
| | | | | BA-101 | Introduction to Business | 44 | 4 |
| | | | | WR-121 | English Composition | 44 | 4 |
| Winter Term | | | | | | | |
| BA-111 or BA-211 | General Accounting I Financial Accounting I | 44 | 4 | Move to 1 st Year Spring Term | | | |
| BA-125 | Advanced Project Management Tools | 55 | 5 | Move to 2 nd Year Fall Term | | | |
| BT-177 | Microsoft Project | 33 | 3 | Move to 1 st Year Spring Term | | | |
| WR-121 | English Composition | 44 | 4 | Move to 1 st Year Fall Term | | | |
| | | | | BA-120 | Project Management Fundamentals | 33 | 3 |
| | | | | BA-122 | Teamwork | 33 | 3 |
| | | | | BA-226 | Business Law I | 44 | 4 |
| | | | | COMM-111 | Public Speaking | 44 | 4 |
| Spring Term | | | | | | | |
| BA-101 | Introduction to Business | 44 | 4 | Move to 1 st Year Fall Term | | | |
| BA-124 | Negotiation | 33 | 3 | | | | |
| BA-126 | Project Management: Workshop | 33 | 3 | Move to 2 nd Year Winter Term | | | |
| BA-217 | Budgeting for Managers | 33 | 3 | | | | |
| CS-135S | Microsoft Excel or Project Management program elective | 33 | 3 | Move to 2 nd Year Winter Term | | | |
| | | | | BA-111 or BA-211 | General Accounting I Financial Accounting I | 44 | 4 |
| | | | | BT-177 | Microsoft Project | 33 | 3 |
| | | | | -- | Project Management Program Electives | 33 | 3 |
| Project Management Associate of Applied Science Degree: 2nd Year | | | | | | | |
| Fall Term | | | | | | | |
| BA-205 | Business Communications with Technology | 44 | 4 | | | | |
| BA-223 | Principles of Marketing | 44 | 4 | | | | |

| | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-------|-------|------------------------------------------|------------------------------------------------------|----|---|
| BA-285 | Human Relations in Business | 44 | 4 | | | | |
| MTH-065 | Algebra II | 44 | 4 | Move to 1 st Year Fall Term | | | |
| | | | | BA-125 | Advanced Project Management Tools | 55 | 5 |
| Winter Term | | | | | | | |
| BA-206 | Management Fundamentals | 44 | 4 | | | | |
| BA-226 | Business Law I | 44 | 4 | Move to 1 st Year Winter Term | | | |
| COMM-111 | Public Speaking | 44 | 4 | Move to 1 st Year Winter Term | | | |
| -- | Project Management program elective | | 3 | Move to 2 nd Year Spring Term | | | |
| | | | | BA-123 | Leadership & Motivation | 33 | 3 |
| | | | | BA-126 | Project Management: Workshop | 33 | 3 |
| | | | | CS-135S | Microsoft Excel | 33 | 3 |
| | | | | -- | PE/Health/Safety/First Aid requirement (see page 82) | | 1 |
| Spring Term | | | | | | | |
| BA-225 or WR-227 | Business Report Writing Technical Report Writing | 33-44 | 3-4 | WR-227 | Technical Report Writing | 44 | 4 |
| BA-268 | Applied Project Demonstration | 33 | 3 | | | | |
| BA-280 | Business/CWE | 108 | 3 | REMOVE | | | |
| -- | Project Management program elective | | 4 | -- | Project Management program elective | | 7 |
| Project Management Program Electives | | | | | | | |
| Any Business Administration (BA) or Business Technology (BT) course not included in the Project Management program. | | | | | | | |
| TOTAL CURRENT CREDITS: | | | 90-91 | TOTAL PROPOSED CREDITS: | | | |

| | | | |
|-----------------------------------------------------|-------------------------------------------------------------------------------------|----------------------|---------|
| College Contact | Frank Corona | Telephone No. | 6498 |
| E-Mail Address | | Fax No. | |
| Chief Academic Officer or PTE Dean Signature |  | Date | 12/3/18 |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.

Current instructions, forms, handouts and other useful resources are located at

<http://www.ode.state.or.us/search/results/?id=231>

| | | | |
|-----------------|-----------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|-----------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small> | <u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small> | | | <u>APPROVED</u> Recognition Award | Current Credits |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|-----------------------------------------------------------------------------|-----------------|
| | <u>6-digit CIP</u> | <u>7th digit</u> | <u>8th digit</u> | | |
| AAS Title: Project Management AAS | | | | <input type="checkbox"/> Associate of Applied Science (AAS) Degree | |
| Option Title** | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Project Management | 52.0205 | | | <input checked="" type="checkbox"/> CCR Related Certificate (12-30 credits) | 23 |

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


| | | |
|-------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input checked="" type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | <i>Proposed</i> Total Credits: <input type="text"/> |
| <i>Proposed</i> AAS Title: | <input type="text"/> | |
| <i>Proposed</i> OPTION Title: | <input type="text"/> | |
| <i>Proposed</i> Certificate Title: | <input type="text"/> | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> <input type="text"/> | |
| Suspension Effective Date: | <input type="text"/> | |

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

| <i>CURRENT CURRICULUM 2018-19</i> | | | | <i>PROPOSED CURRICULUM 2019-20</i> | | | |
|----------------------------------------------------------|-----------------------------------|-------|---------|----------------------------------------------------|-------|-------|---------|
| <small>[List entire curriculum as last approved]</small> | | | | <small>[List only course(s) to be amended]</small> | | | |
| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Fall Term | | | | | | | |
| BA-120 | Project Management Fundamentals | 33 | 3 | | | | |
| BA-125 | Advanced Project Management Tools | 55 | 5 | | | | |
| Winter Term | | | | | | | |
| BA-122 | Teamwork | 33 | 3 | | | | |
| BA-123 | Leadership & Motivation | 33 | 3 | | | | |
| Spring Term | | | | | | | |
| BA-124 | Negotiation | 33 | 3 | | | | |
| BA-126 | Project Management: Workshop | 33 | 3 | | | | |
| BT-177 | Microsoft Project | 33 | 3 | | | | |
| TOTAL CURRENT CREDITS: | | | 23 | TOTAL PROPOSED CREDITS: | | | |

| | | | |
|-----------------------------------------------------|------------------------------------------------------------------------------------|----------------------|----------------|
| College Contact | Frank Corona | Telephone No. | 6498 |
| E-Mail Address | | Fax No. | |
| Chief Academic Officer or PTE Dean Signature |  | Date | 12/3/18 |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

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| | | | |
|-----------------|-----------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|-----------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small> | <u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small> | | | <u>APPROVED</u> Recognition Award | Current Credits |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|--------------------------------------------------------------------|-----------------|
| | <u>6-digit CIP</u> | <u>7th digit</u> | <u>8th digit</u> | | |
| AAS Title: Project Management AAS | | | | <input type="checkbox"/> Associate of Applied Science (AAS) Degree | |
| Option Title** | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Project Management Leadership & Communication – Career Pathway | 52.0205 | | | <input checked="" type="checkbox"/> Career Pathway (12-44) | 21 |

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


| | | |
|-------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input checked="" type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | <i>Proposed</i> Total Credits: <input type="text"/> |
| <i>Proposed</i> AAS Title: | <input type="text"/> | |
| <i>Proposed</i> OPTION Title: | <input type="text"/> | |
| <i>Proposed</i> Certificate Title: | <input type="text"/> | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> <input type="text"/> | |
| Suspension Effective Date: | <input type="text"/> | |

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.

For a New Program, complete the Proposed Curriculum section only.]

| CURRENT CURRICULUM 2018-19 [List entire curriculum as last approved] | | | | PROPOSED CURRICULUM 2019-20 [List only course(s) to be amended] | | | |
|--------------------------------------------------------------------------------|-----------------------------------------|-------|---------|---------------------------------------------------------------------------|-------|-------|---------|
| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Fall Term | | | | | | | |
| BA-205 | Business Communications with Technology | 44 | 4 | | | | |
| COMM-111 | Public Speaking | 44 | 4 | | | | |
| Winter Term | | | | | | | |
| BA-122 | Teamwork | 33 | 3 | | | | |
| BA-123 | Leadership & Motivation | 33 | 3 | | | | |
| Spring Term | | | | | | | |
| BA-124 | Negotiation | 33 | 3 | | | | |
| BA-285 | Human Relations in Business | 44 | 4 | | | | |
| TOTAL CURRENT CREDITS: | | | 21 | TOTAL PROPOSED CREDITS: | | | |

| | | | |
|-----------------------------------------------------|-----------------------------------------------------------------------------------|----------------------|---------|
| College Contact | Frank Corona | Telephone No. | 6498 |
| E-Mail Address | | Fax No. | |
| Chief Academic Officer or PTE Dean Signature |  | Date | 12/3/18 |



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

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| | | | |
|-----------------|-----------------------------|-------------|--|
| College: | Clackamas Community College | Date | |
|-----------------|-----------------------------|-------------|--|

CAREER LEARNING AREA

| | |
|--------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Ag, Food & Natural Resource Systems | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Arts, Information & Communications | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Business & Management | <input type="checkbox"/> Industrial & Engineering Systems |

PROGRAM INFORMATION

| <u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small> | <u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small> | | | <u>APPROVED</u> Recognition Award | Current Credits |
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| | <u>6-digit CIP</u> | <u>7th digit</u> | <u>8th digit</u> | | |
| AAS Title: Project Management AAS | | | | <input type="checkbox"/> Associate of Applied Science (AAS) Degree | |
| Option Title** | | | | <input type="checkbox"/> OPTION to AAS Degree | |
| Certificate Title: <u>Within</u> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Project Management Tools & Techniques – Career Pathway | 52.0205 | | | <input checked="" type="checkbox"/> Career Pathway (12-44) | 20 |

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


| | | |
|-------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> New Program++ | <input checked="" type="checkbox"/> Curriculum Revision | <input type="checkbox"/> Revision in Program Credits |
| <input type="checkbox"/> Title Change for Program | | <i>Proposed</i> Total Credits: <input type="text"/> |
| <i>Proposed</i> AAS Title: | <input type="text"/> | |
| <i>Proposed</i> OPTION Title: | <input type="text"/> | |
| <i>Proposed</i> Certificate Title: | <input type="text"/> | |
| <input type="checkbox"/> SUSPENSION of Program | <i>Reason for Suspension:</i> <input type="text"/> | |
| Suspension Effective Date: | <input type="text"/> | |

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

| <i>CURRENT CURRICULUM 2018-19</i> | | | | <i>PROPOSED CURRICULUM 2019-20</i> | | | |
|----------------------------------------------------------|-----------------------------------|-------|---------|----------------------------------------------------|-------|-------|---------|
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| Course | Title | Hours | Credits | Course | Title | Hours | Credits |
| Fall Term | | | | | | | |
| BA-120 | Project Management Fundamentals | 33 | 3 | | | | |
| BA-125 | Advanced Project Management Tools | 55 | 5 | | | | |
| Winter Term | | | | | | | |
| CS-135S | Microsoft Excel | 33 | 3 | | | | |
| Spring Term | | | | | | | |
| BA-126 | Project Management: Workshop | 33 | 3 | | | | |
| BA-217 | Budgeting for Managers | 33 | 3 | | | | |
| BT-177 | Microsoft Project | 33 | 3 | | | | |
| TOTAL CURRENT CREDITS: | | | 20 | TOTAL PROPOSED CREDITS: | | | |

| | | | |
|-----------------------------------------------------|-----------------------------------------------------------------------------------|----------------------|---------|
| College Contact | Frank Corona | Telephone No. | 6498 |
| E-Mail Address | | Fax No. | |
| Chief Academic Officer or PTE Dean Signature |  | Date | 12/3/18 |